



National Rural Support Programme

National Rural Support Programme

Registered Office: UBL Building, 7th Floor, Jinnah Avenue, Blue Area, Islamabad.

Tel# 051-2822319

Programme Support Unit: IRM Complex, 7, Sunrise Avenue, Park Road, Chak Shehzad,
Near COMSATS University, Islamabad. Ph:051-8746170-3

Tender# BCBS/NRSP/Tender/RQ-1788

Date: July 27, 2024

Tender Documents
For the procurement of Different Kits
Under
Girls and Out of School Children: Action for Learning
(GOAL)
funded by FCDO

(Newspaper Advertisement)

NRSP
National Rural Support Programme

TENDER NOTICE

National Rural Support Programme (NRSP) invites sealed tenders for supply of different kits from manufacturers/suppliers having previous experience of supply of such kits with valid and active NTN & GST. Delivery required in district DG Khan and Rajanpur. The details are given below:

Lot No.	Description	UOM	Qty
1	Student Learning Kit Class Nursery to Class-2	Kit	16,871
2	Student Learning Kit Class 2 to Class 5	Kit	10,383
3	Student Learning Kit Class 6 to Class 8	Kit	1,246
4	Hygiene / Dignity Kit	Kit	6,525
5	School in a Box Kit	Kit	170
6	Teacher Kit	Kit	340

Detailed specifications and terms & conditions are available in the tender documents that can be downloaded free of cost from NRSP website <https://nrsp.org.pk/tenders/>. The deadline for submission of tender is **August 09, 2024 till 3:00pm** at the below given address. NRSP reserve the right to accept or reject any/all bids without reason thereof or funding constrains.

**NRSP- Procurement Section, 7 Sunrise Avenue, Park Road,
Chak Shehzad, Near COMSATS University, Islamabad.
Ph:051-8746170-3, procurement@nrsp.org.pk**

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Daily The News (Lahore/Khi Editions)

Schedule		
1.	Date of commencement of Tender Document (available on NRSP website)	July 27, 2024
2.	Last date for queries	July 30, 2024
3.	Last date for reply of queries and uploading on NRSP website	August 01, 2024
4.	Last date ,time and address for receipt of Tender Document	August 09, 2024 till 3:00pm NRSP Procurement Section, IRM Complex, #7 Sunrise Avenue, Park Road, Chak Shehzad, Near COMSATS University, Islamabad. Tel# 051-8746170-3
4.	Date and Time of Tender Opening	August 09, 2024 at 3:30pm
5.	Place of opening of Tenders	Procurement Committee, IRM Complex, #7 Sunrise Avenue, Park Road, Chak Shehzad, Near COMSATS University, Islamabad. Tel# 051-8746170-3
6.	Address for communication	As Above
7.	Contact to Bidders	Interested bidders can contact for any queries to procurement@nrsp.org.pk containing following information, Name of Company, Contact person, Mailing address, Telephone No. or email address or mobile No. Etc.

Note: Bids will be opened in presence of the bidders' representative who chooses/authorized to attend.

1. Introduction

Established in 1991, NRSP is the largest Rural Support Programme in the country in terms of outreach, staff and development activities. It is a not for profit organization registered under Section 42 of Companies Ordinance 1984.

NRSP's mandate is to alleviate poverty by harnessing people's potential and undertake development activities in Pakistan. It has a presence in 56 Districts in all the four Provinces including Azad Jammu and Kashmir through Regional Offices and Field Offices. NRSP is currently working with more than half a million poor households organized into a network of more than 115,076 Community Organizations. With sustained incremental growth, it is emerging as Pakistan's leading engine for poverty reduction and rural development.

2. Background

NRSP is implementing the project titled as "Bringing Children Back to School" with the financial assistance of RSPN – FCDO. The project mainly focusses on rehabilitating the flood affected schools and provision of missing facilities in District Dera Ghazi Khan (DG Khan) and Rajanpur.

3. Procurement details.

Below is the detail of kits required.

Lot#	Name of Kit	Quantity
1	Student Learning Kit Class Nursery to Class-2	16,871
2	Student Learning Kit Class 2 to Class 5	10,383
3	Student Learning Kit Class 6 to Class 8	1,246
4	Hygiene / Dignity Kit	6,525
5	School in a Box Kit	170
4	Teacher Kit	340

Further details, specifications and other information provided in **Annex "A 1 to A6"**

4. Submission of Bid

- Technical and financial bids must be submitted in the same envelope clearly mentioned as "Technical Bid" and "Financial Bid". Both the technical and financial bids should be further packed in one outer envelope with details of tender and name of bidder. One Technical bid for the complete tender and separate financial bids for each lot to be submitted.
- Prices should be inclusive of all applicable taxes and transportation must be mentioned clearly.
- Rates of each item of all the kits to be mention as per format of financial bid form.
- Quoted Prices shall include all the applicable taxes (WHT & GST) packing, transportation, loading/unloading, transit insurance etc till the destination which **are different locations district DG Khan and Rajanpur**. Details provided in delivery schedule attached as **Annex "B"**.
- The Bidders should take care in submitting the bid and ensure that enclosed papers are not found loose and should be **properly numbered** and submitted in a file or binder in proper manner so that the papers do not bulge out and tear during scrutiny.
- Last Date of Submission is August 09, 2024 till 3:00 pm local time.**
- The bids to this tender must be submitted in original hard copy not later than **August 09, 2024 till 3:00pm local time** to the point of contact given above. Electronic proposals will not be entertained.
- Any proposals delivered (by hand or by courier) after due date and time will be considered as non-responsive and disqualified from further consideration.
- The Bids should be marked/addressed as:

(Tender# FCDO/NRSP/Tender/RQ-1788 – Different Kits)

NRSP Procurement Section,
IRM Complex, #7 Sunrise Avenue, Park Road, Chak Shehzad,
Near COMSATS University, Islamabad. Tel# 051-8746170-3

- j) Offer your best prices as there will be **NO price negotiation** after opening of the bids.
- k) The purchaser reserves the right for conducting pre-shipment inspection by its own personnel or reputed third parties. The selected bidder has to offer the items for inspection in such a manner that it does not affect the delivery schedule.
- l) The offer should remain **valid for a period of 60 days** from the closing date of the Commercial/financial Bid. Any offer falling short of the validity period is liable for rejection. If a bidder extends bid validity period, then will also extend the bid security period.
- m) Selected bidder must undertake to provide the purchaser, the consignment note number(s) by which the item ordered had been dispatched from their site, so as to have online / web access to the tracking system of physical movement of the consignments sent through courier.
- n) The bidder may withdraw its offer after its submission, provided that written notice of withdrawal is received by the purchaser prior to the closing date and time prescribed for submission of tender documents. No offer can be withdrawn by the bidder subsequent to the closing date and time for submission of offers.

5. Eligibility of the Bidder

Below is the eligibility criteria: -

- a) Bidder must have valid and active NTN and GST registration.
- b) Bidder must be on the active tax payer list of FBR on the date of submission of bids which is August 09, 2024.
- c) Bidder must have previous experience of supply of such kits.
- d) Have not been blacklisted by any Private / Government (federal or provincial) / Semi- government or by any other authority. (Refer to attach undertaking as **Annex "C"**)

6. Deliverables

Different Kits as per details given section 3 and Annexes.

7. Terms of Bid

a) Bid Security

Separate bid security should be submitted for each lot and to be attached with the financial bids. All bidders shall furnish Security Deposit equivalent to **2% of the Cost of each lot** in the form of Call deposit/Pay Order/Demand Draft in favor of NRSP. Cheque will not be accepted in any case. After selection of successful bidder, NRSP will return/release the bid security to the unsuccessful bidders. Bid security of successful bidder will be hold till the completion of delivery and may be adjusted in the performance security.

b) Performance Security

Performance Security is 5% of the total contract value which need to submitted within 10 days of issuance or letter of award. The Performance Guarantee will be forfeited if the Successful Bidder fail to deliver the ordered kits or substandard items not as per approved samples.

The Bid Security of Successful Bidder(s) may be converted as part of the Performance Guarantee for successful execution of the work.

Performance security will be returned/released after the completion of successful delivery of ordered Kit(s).

8. Warranties

The Bidder shall confirm that the material used by the bidder is new and as per specification given in the Tender Document and/or in PO/Contract. The bidder shall further warrant that all work under this

contract shall have no defect arising from design, materials or workmanship or from any act or omission of the bidder.

Any item of any kit if received in damaged/broken condition, bidder will be responsible to replace it within 7 days at his own cost.

9. Submission of Bid and required Documents

- a) The Bid should comply with the specification of required different kits as specified in section 3. The offer should be complete in all respects and contain all information asked for, with prices The Bid must be organized neatly and securely in the following manner.
 - i. Covering letter (on bidder letterhead) **Annex "D"**
 - ii. Copy of NTN and GST Certificate
 - iii. Proof of Filer status on active tax payer list of FBR online portal.
 - iv. Proof previous experience of supply of kits in the shape of Completion Certificate or Purchase Order with contact information of client for verification. Previous experience would be required for same kit or kits in which bidder is applying. Generic or ambiguous experience would not be considered.
 - v. Technical Bid Form (one for complete tender) as provided in **Annex "E"**
 - vi. Financial Bid Forms (separate for each lot) form duly filled, signed and stamped by the Bidder. **Annex "F"**
 - vii. Bid Security of amount mentioned in section 7 of the Tender Document.
 - viii. Declaration of eligibility as per **Annex "C"** (on Rs.100/- Stamp paper)
 - ix. Others, if any.
- b) **If the Bid is NOT submitted in the prescribed formats or any of the item in the as mentioned above, the Bid is liable for outright rejection. All the required documents must be attached/provided.**
- c) Once the bid is submitted in sealed cover by the bidder, the purchaser will not accept any addition / alterations / deletions of the Bid. However, the purchaser reserves the right to seek clarification or call for supporting documents from any of the bidders, for which the concerned bidder will need to submit the documentary evidence(s) as required by the purchaser.
- d) Any Bid, submitted with incorrect information will be liable for rejection. Further, if any bidder is found to have submitted incorrect information at any time, he may be debarred from participation in the future tendering processes.

10. Evaluation/Award Criteria for Bid

- a) The main evaluation and award criteria would be desired quality of the items in each kit as per given specification and price. Lowest price would NOT be shortlisting/award criteria.
- b) The bidder must provide verifiable documentary proof against all the eligibility requirement along with the Technical Bid and no document will be received or considered after opening of the Bids.
- c) First, second and third responsive financial Lowest Evaluated Bidder(s) (Kit wise) would be required to submit the sample within **3 working days** once informed them via phone followed by email. In case bidder fails to submit the sample his bid will be rejected and his bid security will be forfeited.
- d) NRSP reserve the right to call the sample from next lowest evaluated bidders if the sample of first, second and third lowest evaluated bidder are not as per desired quality/requirement and/or rejected due to inferior quality or for any other reason.
- e) The Tender will be awarded to the Lowest Evaluated Bidder(s) (Kit wise) who has been declared qualified and his sample is approved.
- f) **Maximum three (03) lots** would be awarded to one bidder. Not more than three (03) lots would be awarded to any bidder even if he is financial lowest and his samples are approved/accepted.
- g) Purchaser have the right to split the order between two or more bidders for one or more lots.
- h) The Purchaser will scrutinize the offers to determine whether it is complete, whether errors have been made in the offer, whether required technical documentation has been furnished and whether the documents have been properly signed. Offers with incorrect information or not supported by documentary evidence, wherever called for, would be summarily rejected. However, the purchaser, at its sole discretion, may waive any minor non -conformity or any minor irregularity in an offer. The Purchaser reserves the right for such waivers and this shall be binding on all bidders.

- i) For proper scrutiny, evaluation and comparison of offers, the purchaser may, at its discretion, ask some or all bidders for clarification of their offer. The request for such clarifications and the response will necessarily be in writing.

11. Fees and payment Schedule

- a) Payment will be made after the complete and satisfactory delivery/acceptance of the different kits to the designated delivery site/destinations within 3-4 weeks through cross cheque in the name of bidder's firm.
- b) Partial Delivery and partial payment is allowed.
- c) Applicable taxes will be deducted from all the invoices as per prescribed law of Govt. of Pakistan. NRSP would withheld WHT and GST as per current laws. Tax challans will be provided within 4-6 weeks of the payment.

12. Paying Authority

The payments as per the Payment Schedule covered herein above shall be paid by NRSP.

Following Documents are to be submitted for Payment:

- a) Bill
- b) GST Invoice
- c) Duly acknowledged Delivery Challan from the NRSP/project representative.

13. Delivery Schedule

- a) The Selected Bidder must undertake to deliver the different kits ordered, to location/office as mentioned in **Annex "B"** within 4 weeks from the date of the Purchase Order.
- b) The delivery of different kits will be delivered as the quantity is mentioned in section 3. The purchaser reserves right to increase or decrease the requirement or repeat order by 50%.

14. Penalty for Late Delivery

In case of delay in the supply of material against the terms indicated in the purchase order, the Bidder will have to pay a fine of 0.5 % (Half) percent of the balance quantity for each day of delay. If shipment/item is delayed for more than 10 days the Purchaser has the right to unilaterally cancel the contract and performance security of bidder would be forfeited.

15. Penalty On Liquidated Damages for delayed supply

In case the delivery is delayed beyond the stipulated date of delivery, 'Liquidated damage for late delivery @ one half of one percent (0.5%) of the order value for each day of delay or part thereof would be imposed, subject to maximum of 10% if the delay is for 10 days or more. The penalty for late delivery will be deducted from the bill amount.

16. Bid Currency

All prices shall be expressed in Pakistani Rupees only.

17. Cost of Bidding

The bidder shall bear all the costs associated with the preparation and submission of bids & samples and NRSP will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

18. Bidding Document

The bidder is expected to examine all instructions, forms, Terms and Conditions and specifications in the Bidding Document. Submission of a bid not responsive to the Bidding Document in every respect will be at the bidder's risk and may result in the rejection of its bid without any further reference to the bidder.

19. Deadline for Submission of Bids

Bids must be received by the Purchaser at the address specified in the Bid Document not later than the specified date and time as specified in the Bid Document. In the event of the specified date of submission of bids being declared a holiday for the Purchaser, the bids will be received up to the appointed time on next working day.

The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the bid documents.

20. Confidentiality Statement

All data and information received from NRSP for the purpose of this assignment is to be treated confidentially and is to be used ONLY in connection with the execution of these Terms of Reference. All intellectual property rights arising from the execution of these Terms of Reference are assigned to NRSP. The contents of written materials obtained and used in this assignment may not be disclosed to any third parties without the expressed advance written authorization of NRSP.

NRSP may then disclose the draft, final report and/or any related information to any person and for any purpose they may deem appropriate.

21. General Terms & Conditions

- a) The Purchaser **does not bind** itself to accept the lowest or any bid and reserves the right to reject any or all bids at any point of time prior to the issuance of purchase order without assigning any reasons whatsoever.
- b) NRSP have the right to split the order in two or more bidders depending upon the rates/kits being shortlisted.
- c) NRSP reserve the right to remove any line or increase/decrease qty of any line item from any kit.
- d) Complete kit would be awarded, individual items of any kit would not be awarded.
- e) The **NRSP** reserves the right to resort to **re-tendering without providing any reason whatsoever**. The **NRSP** shall not incur any liability on account of such rejection.
- f) The **NRSP** reserves the right to **modify** any terms, conditions or specifications for submission of offer and to obtain revised Bids from the bidders due to such changes, if any.
- g) **Canvassing** of any kind will be a disqualification and the **NRSP** may decide to cancel the bidder from its empanelment.
- h) Bidder code of conduct is attached for required compliance as **Annex "G"**.

22. Rejection of the Bid

The Bid is liable to be **rejected** if:

- a) The document doesn't bear signature of authorized person.
- b) It is received through E-mail or whatsapp etc.
- c) If the bid is submitted without or less or not in required shape/type the bid security deposit.
- d) It is received after expiry of the due date and time stipulated for bid submission. This also applicable if the bid is late delivered by postal or courier service.
- e) If the bidder fails to submit the samples within the given date & time and on the given location.
- f) If the bidder fails to sign the contract or does not accept the letter of award/Purchase Order.
- g) Incomplete Bids, including non-submission or non-furnishing of requisite documents / Conditional Bids / Bids not conforming to the terms and conditions stipulated in this tender document are liable for rejection by the NRSP.

23. Modifications and Withdrawal of Bids

Bids once submitted will be treated, as final and no further correspondence will be entertained on this.

- a) No bid will be modified after the deadline for submission of bids.
- b) No bidder shall be allowed to withdraw the bid, if the bidder happens to be a successful bidder.

24. Bid Opening and Evaluation

- a) The Purchaser will open the bids, in the presence of Bidder's representative(s) who choose/authorized to attend, at the time and date mentioned in Bid document at the address mentioned at bidding details.

- b) The bidder's representatives who are present shall sign the sheet evidencing their attendance. In the event of the specified date of bid opening being declared a holiday for Purchaser, the bids shall be opened at the appointed time and place on next working days.
- c) Bidders satisfying the technical requirements as determined by the Purchaser and accepting the Terms and Conditions of this document shall be short-listed.
- d) Decision of the Purchaser in this regard shall be final and binding on the bidders.
- e) The contract will be awarded only to the successful responsive bidders.
- f) NRSP reserves the right to negotiate with Second, third bidder etc. if successful bidder is not able to supply the kits and his bid security/performance security will be forfeited.

25. Clarifications of Bids

To assist in the examination, evaluation and comparison of bids the Purchaser may, at its discretion, ask the bidder for clarification. The response shall be in writing and no change in the substance or price of the bid shall be sought, offered or permitted.

26. Purchaser's Right to Accept or Reject Any Bid or All Bids

The Purchaser reserves the right to accept or reject any bid and annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the Purchaser's action.

27. Governing Laws and Disputes

All disputes or differences whatsoever arising between the parties out of or in relation to the meaning and operation or effect of these Tender Documents or breach thereof shall be settled amicably. If however the parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with the applicable Pakistani Laws, and the award made in pursuance thereof shall be binding on the parties. The Arbitrator/Arbitrators shall give a reasoned award.

28. Placement of Order and Acceptance

The bidder shall give acceptance of the order placed on it within 3 days from the date of order, failing which, the Purchaser shall have right to cancel the order.

29. Authorized Signatory

The bidder should indicate the **authorized officials from their organization** who can discuss, correspond, sign agreements / contracts, raise invoice and accept payments and also to correspond. The bidders should **furnish proof of signature of the authorized personnel** for above purposes as required by the NRSP.













30. Appeals

Bidders believing that they have been harmed by an error or irregularity during the award process may file a complaint to NRSP at complaints@nrsp.org.pk only. Any complaint or grievance would be considered on any other email or form.

Details and Technical Specifications for Lot#1

Student learning kit Pictures of the Items
















Class Nursery to Class-2

Sr. #	Item Description	Specification	Per Kit Required Qty	Image
1	Color Pencil	Goldfish/Picasso/Deer or equal pack of 12 different color	2	
2	Notebook	Size 8-1/2" x 6-1/2", 80 pages (40 leaves) inside of 55g, outer cover boxboard 300g with four color single side printing. 2 Each of Urdu (broad line), 2 each of English (four line) and 2 each of Mathematics (square) (6 Note books set).	6	Available in Market
3	Led Pencil	Led pencil 12/ pack	5	
4	Sharpener	Silver Dux/Bahadur	6	
5	Pencil Case	Pencil case or pouch to carry pencil, eraser, sharpener etc	1	
6	Eraser	Medium Size make ORO, A1 or Equivalent	6	
7	School Bag	Any Colour School Bag made by parachute, 2 major pockets, 1 or two outer pockets with heavy duty zips and runners, handle and back pack adjustable straps 15" height x 12" wide x 7-1/2". Color any single or combination of two.	1	
8	Scale	Scale 6 inch in plastic	1	
9	Slate	8 1/2 x 10 1/2 having smooth writing surface and weight of at least 200g	1	
10	Slatees	Slatees (Material for writing on metal slate with length) length 3 inches white stone, 20 pieces per box packing.	1	
11	Crayon	Crayon Medium Size 12/pack	2	
12	Colouring Book	Colouring book up to class 2	1	
13	Water Bottle	Water bottle acrylic plastic and unbreakable for grade material capacity 800 ml with insulation material	1	
14	Practice Book	Set of 3 books (English,urdu,maths) grade appropriate Fine page quality and support led pencil.	3	Available in Market
15	Picture story books	Grade and context appropriate preferably inclusive stories	2	


















Details and Technical Specifications for Lot#2

Student learning kit Pictures of the Items










Class -2 to Class - 5

Sr. #	Item Description	Specification	Per Kit Required Qty	Image
1	Color Pencil	Goldfish/Picasso/Deer or equal pack of 24 different color	1	
2	Notebook	Size 8-1/2" x 6-1/2", 80 pages (40 leaves) inside of 55g, outer cover boxboard 300g with four color single side printing. Each of single line	8	Available in Market
3	Led Pencil	Led pencil 12/ pack	1	
4	Sharpener	Silver Dux/Bahadur	2	
5	Geometry Box	For middle classes good quality acrylic case and having following material Led Pencil, Sharpener, Eraser, a compass, a 15cm ruler, a divider, 2 set squares and a protractor.	1	
6	Pencil Case	Pencil case or pouch to carry pencil, eraser, sharpener etc	1	
7	Eraser	Medium Size make ORO, A1 or Equivalent	2	
8	Pen	Pointer Pen, 0.3 mm tip (02 Black and 06 Blue)	8	
9	School Bag	Any Colour School Bag made by parachute, 2 major pockets, 1 or two outer pockets with heavy duty zips and runners, handle and back pack adjustable straps 15" height x 12" wide x 7-1/2". Color any single or combination of two.	1	 Colour can be vary
10	Scale	Scale 6 inch in plastic	1	
11	Slate	8 1/2 x 10 1/2 having smooth writing surface and weight of at least 200g	1	
12	Slatees	Slatees (Material for writing on metal slate with length) length 3 inches white stone, 20 pieces per box packing.	1	
13	Graph Book	Graph Paper Book 40 Pages of A4 size	1	
14	Crayon	Crayon Medium Size 12/pack	1	
15	Drawing Book/Sketch Book	Drawing Book/Sketch Book of 40 pages	1	
16	Water Bottle	Water bottle acrylic plastic and unbreakable for grade material capacity 1000 ml with insulation material	1	
17	Story Books	Grade and context appropriate preferably themes around (respect & empathy for diversity (gender, religion, caste, status, socioeconomic background), valuing relationships (family, friends, neighbours and service providers), showing care and love for nature & environment, showing kindness/tolerance towards Animals & Humans and adventure /exploration. Title of Urdu and 1 for English	2	Available in Market

Details and Technical Specifications for Lot#3
Student learning kit Pictures of the Items
Class -6 to Class - 8




Sr. #	Item Description	Specification	Per Kit Required Qty	Image
1	Color Pencil	Goldfish/Picasso/Deer or equal pack of 24 different color	1	
2	Notebook	Size 8-1/2" x 6-1/2", 80 pages (40 leaves) inside of 55g, outer cover boxboard 300g with four color single side printing. Each of single line	8	Available in Market
3	Led Pencil	Led pencil 12/ pack	1	
4	Sharpener	Silver Dux/Bahadur	2	
5	Geometry Box	For middle classes good quality acrylic case and having following material Led Pencil, Sharpener, Eraser, a compass, a 15cm ruler, a divider, 2 set squares and a protractor.	1	
6	Pencil Case	Pencil case or pouch to carry pencil, eraser, sharpener etc	1	
7	Eraser	Medium Size make ORO, A1 or Equivalent	2	
8	Pen	Pointer Pen, 0.3 mm tip (02 Black and 06 Blue)	8	
9	School Bag	Any Colour School Bag made by parachute, 2 major pockets, 1 or two outer pockets with heavy duty zips and runners, handle and back pack adjustable straps 17" height x 13.5" wide x 9". Color any single of combination of two.	1	
10	Scale	Scale 6 inch in plastic	1	
11	Single (narrow) line Register	200 pages A4 size paper binded or stapled in card cover	1	Available in Market
12	Marker	Assorted color markers pack of 10	1	
13	Watercolour pack	Water colour pack of 12 colors with coloring brush	1	
14	Scissor	Small paper cutting scissor size 4-5 inches	1	
15	Drawing Book/Sketch Book	Drawing Book/Sketch Book of 40 pages	1	
16	Water Bottle	Water bottle acrylic plastic and unbreakable for grade material capacity 1000 ml with insulation material	1	
17	Marker	04 black and 04 blue / simple tip size for students use on note books Tempo or equal	8	
18	Graph Book	Graph Paper Book 40 Pages for A4 size	1	
19	Dictionary	English to urdu (Pocket Size)	1	












Details and Technical Specifications for Lot#4 Hygiene/Dignity kit Pictures of the Items

Sr. #	Item Description	Specification	Per Kit Required Qty	Image
1	Towel	Hand Towel good quality size approx 12 x12	2	
2	Hand Soap	Soap (dettol/safeguard or equal +/- 100 gm	2	
3	Sanitary Cloth	Reusable menstrual pads (Sanitary cloth) size 36'x36'	4	
4	Reusable Sanitary Pad (Newly Added)	Reusable Quality Sanitary Pads at least 12 pcs per pack (soft)	4	
5	Panties	Underwear /female panties, two small and two medium in each kit	4	
6	Laundry Soap	Laundry soap (+/- 250gm), Sufi /Balti or equal	2	
7	Detergent	Detergent Powder Branded Sufi, Bonus or equal 1 pack (half kg)	2	
8	Dettol	Small (50ml)	2	
9	Packing	Parachute Bag of Black colour with handles and zipper at top, size should be enough to accommodate the above all items easily. (No branding)	1	


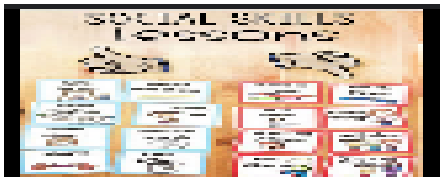
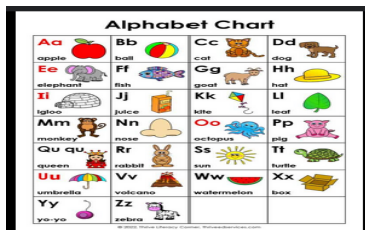



Details and Technical Specifications for Lot#5







School in a Box kit Pictures of the Items

S. No	Item	Detail	UoM	Quantity in Each Kit	Images
1	Board Marker	Board Markers different colour, 6 of each colour (blue, black, red, green) 90/70 12/box	Box	2	
2	Permanent Marker	Permanent Markers 70/90 any colour (blue, black, red, green) 12/box	Box	3	
3	Punch Machine	Paper Punch Machine Small 2 holes KW 912 or equal	Each	1	
4	Stapler	Stapler medium size (369 pins) with pin remover	Each	1	
5	Pins	Staple pin Dollar/tick #369 (pack of 1000 pins)	Pack	5	
6	Scissor	Scissors Paper Cutter medium size 6-7 inches	Each	2	
7	Teacher Register	Teacher Attendance Register, pre-printed, both sides printing single colour with 74 leaves legal size 68-gram high finish paper, paca binding	Each	2	Available in Market
8	Student Register	Students Attendance Register, pre-printed, both sides printing single colour with 74 leaves legal size 68 gram high finish paper, paca binding	Each	10	Available in Market
9	Lesson Plan Register	Lesson Plan Register for teacher pre printed	Each	7	Available in Market
10	White Board	White Board with top hanging hooks and duster size 3ft x 4 ft	Each	2	








11	Soft Board	Soft Board/Notice board size 4 x 3 ft complete with wooden frame and green cloth on top of soft board, soft board thickness at least 1/2"	Each	2	
12	Pocket Board	Pocket Board 3ft x 4 ft (Canvas cloth Green) having at least 18 pockets	Each	5	
13	Teaching Clock	Clock: for teaching purposes made of plastic, with desk-top stand. Minimum diameter of clock is 240mm; tough construction for classroom handling, easy-to-see numerals, large and small hands or equivalent	Each	1	
14	Learning Cubes	Learning cubes/block with different colours size at least 1-1/2" square	Set	1	
15	Bat	Cricket Tennis Tape ball Bat, Size: Medium, Good Quality.	Each	2	
16	Ball	Tennis Ball, (Original CA or Equivalent)	Each	4	
17	Ludo	Ludo, Size: 22x22" of Good Quality complete	Each	1	
18	Rope	Jumping ropes: - Ropes standard length are 2.8m or 9ft Nylon rope with rubber/Wooden Handle	Each	2	
19	Foot Ball	Football, Size: 4 Number size (The Size 4 Football Balls are of 25-26 inches in circumference and weigh 12-13 ounces. This ball is a standard football ball for kids aged between 9 and 11 years old)	Each	2	
20	Pump	Mini Hand Air Pump for Football with nozzle	Each	1	
21	Frisbee	Frisbee, Size: Standard Size.	Each	2	
22	Carom Board	Carom Board, Standard Size wooden and local made with set of goats & striker	Each	1	





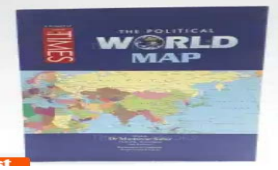


23	Urdu Flash Cards	Flash cards of Haroof (Urdu) with pictures size 2" x 2"	Set	2	
24	Number Flash Cards	Flash cards of numbers with picture size 2"x 2"	Set	2	
25	Alphabets Flash Cards Capital	Flash cards of Alphabets with picture size 2"x 2"	Set	2	
26	Small alphabet Cards	Small alphabet cards for making words 26 cards	Set	2	
27	Cards	small words cards for making sentences 32-cards double sided	Set	2	
28	Cards	Nomenclature cards: transport, professions, home appliances	Set	2	
29	Cards	Word cards with pictures 50-cards double side	Set	2	 (Urdu Card is not available, Please add by following this)
30	Cards	Alphabet cards (cut-outs) for word making 40 cards single side	Set	2	
31	Cards	Alphabet cards (cut-outs) for sentence making 30-cards single side	Set	2	 (Urdu Card is not available, Please add by following this)

32	Chart	Chart of solar system	Each	2	
33	Chart	Charts of social skills and good behaviours	Each	2	
34	Chart	Chart of Alphabet	Each	2	
35	Chart	Chart of Haroof	Each	2	
36	Chart	Charts parts different human body systems	Each	2	
37	Chart	Chart of fruit	Each	2	


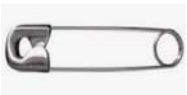





38	Chart	Charts of Vegetables	Each	2	
39	Calendar	Current Year Calendar one pager 2025	Each	2	
40	Story Books	by Feroz sons' company for primary age children A4 size pages 25 to 30 (10 in each kit, 5 Urdu and 5 English)	Set	1	Best Available in Market
41	Blocks	Blocks of numbers 0-9 having pictures of animals	Each	2	
42	Blocks	Blocks A to Z of alphabets	Set	2	
43	Blocks	Urdu Haroof Alif to Yay	Set	2	
44	Model	Models of Animal Medium size ,made of good plastic	Set	2	

45	Maths Place Value Items	Place value cards and physical items such as ice-cream sticks, buttons, ping pong balls, straws	Set	2	
46	Pretend Money	Pretend money – notes	Set	2	
47	Clock	Wall Clock with 12" dial big letters	Each	2	
48	Puzzle	Jigsaw Puzzles number games	Each	2	
49	Puzzle	Jigsaw puzzles with Urdu Haroof	Each	2	
50	Board	Geo Board size 18" x 18" with pack of rubber bands (to learn and make shapes)	Each	2	
51	Story Cutout	Story cut-outs (pictorial story, children cut the character from it and paste on drawing notebooks to make and learn story)	Each	2	 <p>Play School Story – Hare and Tortoise story for preschoolers</p>
52	Buttons	Buttons different size and colours	Dozen	2	

53	Beads	Beads different size and colours	Dozen	2	
54	Toy	Kitchen Toy Set	Each	2	
55	Toy	Doctor kit Toy Set	Each	2	
56	Magnifying Glass	Magnifying glass medium size with handle	Each	2	
57	Measuring tap	Soft Tape Measure Double Scale Body, Has Centimetre Scale on Reverse Side 60-inch (any colour).	Each	2	
58	Measuring cup (Newly Added)	250,500,1000 ml (material plastic)	Each	3	
59	Magnet Bar	Magnetic bar (1 Straight and 1 U shape)	Set	2	
60	Cupboard	MS Cupboard H=72inch x D=18-inch x W=42inch having four shelves, height of each shelve is 12", two chest doors with lock and duplicate set of key of lock, made of 22 AWG all sides and shelves, Painted with steel grey colour inside and outside with matt finish,	Each	1	
61	Mat	Plastic Mats/chattai for Children sitting 10x15 ft multi colour good quality 2 or 3 fold	Each	2	

62	Dust Bin	Dust Bin large size 11" dia x 18" high plastic with logo/picture "use me" multi colour	Each	7	
63	Bucket	Plastic Bucket, 20 litre bucket transparent light colour having MS handle	Each	2	
64	Mug	Plastic Mug for bucket, 1 Liter mug plastic transparent light colour with hanging arm	Each	2	
65	Bell	School Bell Manual 9" to 10" dia with hammer and hanging hook	Each	1	
66	Height chart(Newly Added)	Height Growth Chart at least 6 ft, Hangable, Removable and Waterproof	Each	1	
67	Maps	World County and Provincial map (waterproof and wall hanging) panaflex 5 x 3 Feet	Each	1	
68	Magnet set for science	Contain maximum shapes (along with campus)	Each	2	
69	First Aid Box	First Aid Box size should be enough to accommodate the below medicines easily having written " FIRST AID BOX" and mark "+" in red colour	Each	1	

70	Gauze	Surgical Gauze Pads 10cm x 10cm (10/pack)	Pack	4	
71	Bandage	Triangular Bandage	Each	1	
72	Scissor	Scissor (Medium)	Each	1	
73	Povidone	Povidone 60ml	Bottle	2	
74	Cikatrín	Cikatrín Powder	Each	2	
75	Bandage	Roller Bandage 4"	Each	12	
76	Bandage	Roller Bandage 2"	Each	12	
77	Swabs	Alcohol Swabs	Each	100	
78	Bandage	Crepe Bandage 4"	Each	4	
79	Tape	Adhesive Tape 2.5cm	Each	2	

80	Gloves	Disposable Gloves, Polythene, 100 pc per pack	Pack	1	
81	Pins	Safety Pins Large	Each	12	
82	Dettol	Dettol Liquid 100ml	Bottle	1	
83	Sani Plast	Sani plast 100/pack	pack	2	
84	Poly Fax	Polyfax Skin Ointment (Med)	Each	2	
85	Iodex	Iodex or equal	Each	2	
86	Thermometer	Thermometer digital Best Quality	Each	1	

Details and Technical Specifications for Lot#6

Teacher kit Pictures of the Items

Sr. #	Item Description	Specification	Per Kit Required Qty	Image
1	Duster	Dusters/wipers for white boards Deli or equal	4	
2	Ruler	Teacher Ruler, blackboard, graduated 100:1 cm and 39:1 inch. Strong plastic, 55 mm wide, 5 mm thick, any color	1	
3	Teacher Board Set	Teacher Board Set having one protector, one compass, one set square in box	1	
4	Duct Tape	Duct Tape 1-3/4" wide x 20 yards good quality	3	
5	Whistle	Whistle steel good quality	3	
6	Dictionaries	Dictionaries 1 x English to Urdu and 1 x Urdu to Urdu	2	
7	Planner	Teacher Planner Standard	2	
8	Diary	Teacher Diary Standard	1	
9	Ball Point Pen	Ball Point Pen 10/pack (4 pack blue, 4 pack black and 4 pack red)	12	
10	Bag	Teacher Bag made of white Canvas, size 15" x 10" x 4" with two handles cum shoulder straps with logo of multicolor	1	

Annex B

Delivery Details

Delivery Station	District DG Khan						
	Student Learning Kit				Hygiene/ Dignity Kit	School in a Box	Teacher Kit
	Nursery – Class 2	Class 3- Class 5	Class 6- Class 8	Total			
DG Khan	3544	2267	413	6224	1725	37	74
Kot Chutta	3328	2377	554	6259	1868	35	70
Taunsa Sharif	1386	852	279	2517	932	13	26
Total	8258	5496	1246	15000	4525	85	170
Delivery Station	District Rajanpur						
	Student Learning Kit				MHM Kit	School in Box	Teacher Kit
	Nursery - Class2	Class 3- Class 5	Class 6- Class 8	Total			
Jampur	1800	1000	0	2800	420	19	38
Fazil Pur	2400	1500	0	3900	794	22	44
Rajanpur	4413	2387	0	6800	786	44	88
Total	8613	4887	0	13500	2000	85	170
Grand Total	16871	10383	1246	28500	6525	170	340

Note: Complete delivery address with contact person details will be shared with shortlisted bidder.

Undertaking/Declaration of Eligibility

(SHOULD BE SUBMITTED ON RS.100- STAMP PAPER DULLY ATTESTED BY NOTARY PUBLIC)

In the response to your Tender# FCDO/NRSP/Tender/RQ-1788, I/We, the undersigned, hereby declare that:

- Our bid is valid for a period of 60 days from the last date for the submission.
- We agree to adhere to all of the terms and conditions as given in the tender documents of the NRSP and other documents as provided in the tender documents.
- We confirm that we are not engaged in any corrupt, fraudulent, collusive or coercive practices and acknowledge that if evidence contrary to this exists, NRSP reserves the right to reject our bid or terminate the contract with immediate effect.
- We are not bankrupt or being wound up, are having our affairs administered by the courts, have not the subject of proceedings concerning those matters, or are in any analogous arising from the a procedure provided for in national legislation or regulations.
- We have not been convicted of an offence concerning professional conduct by any judgment.
- We have not been guilty of grave professional misconduct proven by any means which the NRSP can justify.
- We have fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with legal provision the country in which we are established or with those of the country where the contract is to be performed.
- Have no relation, direct or indirect, with proscribed individual/entities/political exposed person/s or terrorists organizations.
- Not or never prosecuted under Schedule 4 of the proscribed persons under NACTA for AML/CFT.
- We have not been the subject of the judgment for any fraud, corruption, involvement in criminal/terrorist organization or any other illegal activity detrimental to Pakistani Law.
- I/We as sole proprietorship, authorized dealers, Association of Persons (AOP), partnership firms, private or public limited companies or other do not have any kind of relationship with the NRSP Staff; and if later my this statement is not found in conformity with reality i.e. relationship is found, I would stand liable to NRSP as per the rules mentioned in the tender documents.
- Are not guilty of serious misinterpretation in supplying information.
- Are not in situations of conflict of interest (with prior relationship to project or family or business relationship to parties in NRSP).
- Have no relation, direct or indirect, with any terrorist or banned organizations.
- Are not blacklisted by any Local/International organization, PPAR, SPPRA, Government/semi Government department, NGO or any other company/organization.
- Have no relation, direct or indirect, with proscribed individual/entities/political expose person(s).
- Are not on any list of sanctioned parties issued by the Pakistan Government, DIFD, USAID, UN agencies, UNSCR, NACTA, European Union and others.
- Have not been reported for/under litigation for child abuse.

Full official Name: _____
CNIC No: _____
Name of Company: _____
Signature: _____
Company Stamp: _____

Covering Letter

To:

Procurement Committee,
National Rural Support Programme,
IRM Complex, 7th Sunrise Avenue, Park Road,
Near COMSATS University,
Islamabad.
Tel: (92-51) 8746170-73

Subject: Submission of Bid Tender# FCDO/NRSP/Tender/RQ-1788

Sir,

We, the undersigned, offer to supply the different kits to NRSP, in accordance with your subject tender. We are hereby submitting our bid.

Our bid is binding upon us and valid for 60 days from the last date of submission of bids and subject to the modifications resulting from Contract negotiations. We understand that NRSP may accept or reject our proposal without giving any reason.

We understand you are not bound to accept any Proposal you receive.
We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Email:

Contact Cell No.:

TECHNICAL BID FORM

Contract Title: Procurement and Supply of Different kind of School Kits

This form must be filled in by Company's Owner or Legal Representative. This form must be duly filled as per required information.

Please attach the evidence documents which proves the declared figures in Technical Bid Form


1 Bidder's Profile

NAME OF COMPANY				
ABBREVIATION				
TYPE OF COMPANY (√ or X)	Public Limited Co	Private Limited Co	AOP	Others
IF OTHER SPECIFY				
COMPANY REGISTRATION No				
PLACE OF REGISTRATION				
DATE OF REGISTRATION				
NTN Registration Yes <input type="checkbox"/> No <input type="checkbox"/>		STRN/Registration Yes <input type="checkbox"/> No <input type="checkbox"/>		
NTN Registration #		STRN Registration #		
On Active Tax Payer List FBR Portal Yes <input type="checkbox"/> NO <input type="checkbox"/>				
COMPANY ADDRESS	HEAD OFFICE		BRANCH OFFICE	
TOWN/ CITY				
COUNTRY				
PHONE No				
E-MAIL				
Company's Owner or Authorized Representative for this Tender:				
Complete Name (Business Owner)				
CNIC Number (Business Owner)				
Full Name of 3 Key Representatives of Company:	Name	Position/Designation	Mobile Number	

2. Bidder's Bank Accounts Details

	Bank 1	Bank 2	Bank 3
BANK NAME			
BRANCH ADDRESS			
TOWN/CITY			
COUNTRY			
BANK ACCOUNT TITLE			
ACCOUNT NUMBER			
IBAN			

3. Past Experience of Supply of such kits (Please attach the evidence documents)

Lot and Lots Details	Tick the Lot or Lots for which you Applied 
Lot NO. 1, 2, 3 (Student Learning Kit)	
Lot NO.4 (Hygiene/dignity Kit)	
Lot NO.5 (School in a Box Kit)	
Lot NO.6 (Teacher Kit)	

I undersigned, certify that I am the designated legal representative of this Company, the information provided above is correct and I am aware of the fact that I will be held responsible for providing false information. I declare and certify that the information above is true and accurate to the best of my knowledge.

I understand and accept any false or inaccurate information may result in the cancellation of bid, even if discovered later.

Tender# FCDO/NRSP/Tender/RQ-1788

Note: The incomplete technical form will subject to the disqualification from the tender process. Each portion of the technical bid form needs to be filled properly with accurate information as required and supporting documents/ profile should be attached for the verification of the information shared in the technical bids form.

Name:

Signature & Stamp:

Position:

Date: DD MM YY

Financial Bid Form for Lot#1

Student learning kit Pictures of the Items Class Nursery to Class-2

Sr. #	Item Description	Specification	Per Kit Required Qty	Unit	# of Kits Tentative	Total Required Qty	Unit Rate (Rs) with all applicable taxes Incl GST	Amount(Rs)
1	Color Pencil	Goldfish/Picasso/Deer or equal pack of 12 different color	2	Pack	16,871	33,742		-
2	Notebook	Size 8-1/2" x 6-1/2", 80 pages (40 leaves) inside of 55g, outer cover boxboard 300g with four color single side printing. 2 Each of Urdu (broad line), 2 each of English (four line) and 2 each of Mathematics (square) (18 Note books set).	6	Each	16,871	101,226		-
3	Led Pencil	Led pencil 12/ pack	5	Pack	16,871	84,355		-
4	Sharpener	Silver Dux/Bahadur	6	Each	16,871	101,226		-
5	Pencil Case	Pencil case or pouch to carry pencil, eraser, sharpener etc	1	Each	16,871	16,871		-
6	Eraser	Medium Size make ORO, A1 or Equivalent	6	Each	16,871	101,226		-
7	School Bag	Any Colour School Bag made by parachute, 2 major pockets, 1 or two outer pockets wiwith heavy duty zips and runners, handle and back pack adjustable straps 15" height x 12" wide x 7-1/2. Color any singel or combinaiton of two.	1	Each	16,871	16,871		-
8	Scale	Scale 6 inch in plastic	1	Each	16,871	16,871		-
9	Slate	8 1/2 x 10 1/2 having smooth writing surface and weight of at least 200g	1	Each	16,871	16,871		-
10	Slatees	Slatees (Material for writing on metal slate with length) lenght 3 inches white stone, 20 pieces per box packing.	1	Box	16,871	16,871		-
11	Crayon	Crayon Medium Size 12/pack	2	Pack	16,871	33,742		-
12	Colouring Book	Colouring book up to class 2	1	Each	16,871	16,871		-
13	Water Bottle	Water bottle acrylic plastic and unbreakable for grade material capacity 800 ml with insulation material	1	Each	16,871	16,871		-
14	Practice Book	Set of 3 books (English,urdu,maths) grade appropriate Fine page quality and support led pencil.	3	Eac	16,871	50,613		-
15	Picture story books	Grade and context appropriate preferably inclusive stories	2	Each	16,871	33,742		-
Total Amount of Bid of Student Learning Kit for Class Nursery to Class-2 kit Lot#1 PKR								-
Bid Amount for Each Kit with all taxes and delivery charges till destination PKR								-
Prices are with all applicable taxes			Yes/No					
Delivery time of complete kit on all destinations/locations:			4 weeks					
Rates are valid 60 days from the date of submission.			Yes/No					

Signature	
Name (Tenderer's Representative)	
Designation:	
Date:	
Tenderer's Official Stamp	

Financial Bid Form for Lot#2

Student learning kit Pictures of the Items Class-3 to Class-5

Sr. #	Item Description	Specification	Per Kit Required Qty	Unit	# of Kits Tentative	Total Required Qty	Unit Rate (Rs) with all applicable taxes Incl GST	Amount(Rs)
1	Color Pencil	Goldfish/Picasso/Deer or equal pack of 24 different color	1	Pack	10,383	10,383		-
2	Notebook	Size 8-1/2" x 6-1/2", 80 pages (40 leaves) inside of 55g, outer cover boxboard 300g with four color single side printing. Each of single line	8	Each	10,383	83,064		-
3	Led Pencil	Led pencil 12/ pack	1	Pack	10,383	10,383		-
4	Sharpener	Silver Dux/Bahadur	2	Each	10,383	20,766		-
5	Geometry Box	For middle classes good quality acrylic case and having following material Led Pencil, Sharpener, Eraser, a compass, a 15cm ruler, a divider, 2 set squares and a protractor.	1	Each	10,383	10,383		-
6	Pencil Case	Pencil case or pouch to carry pencil, eraser, sharpener etc	1	Each	10,383	10,383		-
7	Eraser	Medium Size make ORO, A1 or Equivalent	2	Each	10,383	20,766		-
8	Pen	Pointer Pen, 0.3 mm tip (02 Black and 06 Blue)	8	Each	10,383	83,064		-
9	School Bag	Any Colour School Bag made by parachute, 2 major pockets, 1 or two outer pockets with heavy duty zips and runners, handle and back pack adjustable straps 15" height x 12" wide x 7-1/2". Color any single of combination of two.	1	Each	10,383	10,383		-
10	Scale	Scale 6 inch in plastic	1	Box	10,383	10,383		-
11	Slate	8 1/2 x 10 1/2 having smooth writing surface and weight of at least 200g	1	Each	10,383	10,383		-
12	Slatees	Slatees (Material for writing on metal slate with length) length 3 inches white stone, 20 pieces per box packing.	1	Pack	10,383	10,383		-
13	Graph Book	Graph Paper Book 40 Pages of A4 size	1	Each	10,383	10,383		-
14	Crayon	Crayon Medium Size 12/pack	1	Pack	10,383	10,383		-
15	Drawing Book/Sketch Book	Drawing Book/Sketch Book of 40 pages	1	Each	10,383	10,383		-
16	Water Bottle	Water bottle acrylic plastic and unbreakable for grade material capacity 1000 ml with insulation material	1	Each	10,383	10,383		-
17	Story Books	Grade and context appropriate preferably themes around (respect & empathy for diversity (gender, religion, caste, status, socioeconomic background), valuing relationships (family, friends, neighbours and service providers), showing care and love for nature & environment, showing kindness/tolerance towards Animals & Humans and adventure /exploration. 1 title of Urdu and 1 for English	2	Each	10,383	20,766		-
Total Amount of Bid of Student Learning Kit for Class-3 to Class-5 kit Lot#2 PKR								-
Bid Amount for Each Kit with all taxes and delivery charges till destination PKR								-
Prices are with all applicable taxes			Yes/No					
Delivery time of complete kit on all destinations/locations:			4 weeks					
Rates are valid 60 days from the date of submission.			Yes/No					

Signature	
Name (Tenderer's Representative)	
Designation:	
Date:	
Tenderer's Official Stamp	

Financial Bid Form for Lot#3

Student learning kit Pictures of the Items Class-6 to Class-8

Sr. #	Item Description	Specification	Per Kit Required Qty	Unit	# of Kits Tentative	Total Required Qty	Unit Rate (Rs) with all applicable taxes Incl GST	Amount(Rs)
1	Color Pencil	Goldfish/Picasso/Deer or equal pack of 24 different color	1	Pack	1,246	1,246		-
2	Notebook	Size 8-1/2" x 6-1/2", 80 pages (40 leaves) inside of 55g, outer cover boxboard 300g with four color single side printing. Each of single line	8	Each	1,246	9,968		-
3	Led Pencil	Led pencil 12/ pack	1	Pack	1,246	1,246		-
4	Sharpener	Silver Dux/Bahadur	2	Each	1,246	2,492		-
5	Geometry Box	For middle classes good quality acrylic case and having following material Led Pencil, Sharpener, Eraser, a compass, a 15cm ruler, a divider, 2 set squares and a protractor.	1	Each	1,246	1,246		-
6	Pencil Case	Pencil case or pouch to carry pencil, eraser, sharpener etc	1	Each	1,246	1,246		-
7	Eraser	Medium Size make ORO, A1 or Equivalent	2	Each	1,246	2,492		-
8	Pen	Pointer Pen, 0.3 mm tip (02 Black and 06 Blue)	8	Each	1,246	9,968		-
9	School Bag	Any Colour School Bag made by parachute, 2 major pockets, 1 or two outer pockets with heavy duty zips and runners, handle and back pack adjustable straps 17" height x 13.5" wide x 9". Color any single of combination of two.	1	Each	1,246	1,246		-
10	Scale	Scale 6 inch in plastic	1	Each	1,246	1,246		-
11	Single (narrow) line Register	200 pages A4 size paper binded or stapled in card cover	1	Each	1,246	1,246		-
12	Marker	Assorted color markers pack of 10	1	Pack	1,246	1,246		-
13	Watercolour pack	Water colour pack of 12 colors with coloring brush	1	Pack	1,246	1,246		-
14	Scissor	Small paper cutting scissor size 4-5 inches	1	Each	1,246	1,246		-
15	Drawing Book/Sketch Book	Drawing Book/Sketch Book of 40 pages	1	Each	1,246	1,246		-
16	Water Bottle	Water bottle acrylic plastic and unbreakable for grade material capacity 1000 ml with insulation material	1	Each	1,246	1,246		-
17	Marker	04 black and 04 blue / simple tip size for students use on note books Tempo or equal	8	Each	1,246	9,968		-
18	Graph Book	Graph Paper Book 40 Pages for A4 size	1	Each	1,246	1,246		-
19	Dictionary	English to urdu (Pocket Size)	1	Each	1,246	1,246		-
Total Amount of Bid of Student Learning Kit for Class-6 to Class-8 kit Lot#3 PKR								-
Bid Amount for Each Kit with all taxes and delivery charges till destination PKR								-
Prices are with all applicable taxes			Yes/No					
Delivery time of complete kit on all destinations/locations:			4 weeks					
Rates are valid 60 days from the date of submission.			Yes/No					

Signature	
Name (Tenderer's Representative)	
Designation:	
Date:	
Tenderer's Official Stamp	

Financial Bid Form for Lot#4 Hygiene/Dignity kit

Sr. #	Item Description	Specification	Per Kit Required Qty	Unit	# of Kits Tentative	Total Required Qty	Unit Rate (Rs) with all applicable taxes incl GST	Amount(Rs)
1	Towel	Hand Towel good quality size approx 12 x12	2	Each	6,525	13,050		-
2	Hand Soap	Soap (dettol/safeguard or equal +/- 100 gm	2	Each	6,525	13,050		-
3	Sanitary Cloth	Reusable menstrual pads (Sanitary cloth) size 36"x36"	4	Each	6,525	26,100		-
4	Reusable Sanitary Pad (Newly Added)	Reusable Quality Sanitary Pads at least 12 pcs per pack (soft)	4	Pack	6,525	26,100		-
5	Panties	Underwear /female panties, two small and two medium in each kit	4	Each	6,525	26,100		-
6	Laundry Soap	Laundry soap (+/- 250gm), Sufi /Balti or equal	2	Each	6,525	13,050		-
7	Detergent	Detergent Powder Branded Sufi, Bonus or equal 1 pack (half kg)	2	Pack	6,525	13,050		-
8	Dettol	Small (50ml)	2	Each	6,525	13,050		-
9	Packing	Parachute Bag of Black colour with handles and zipper at top, size should be enough to accommodate the above all items easily. (No branding)	1	Each	6,525	6,525		-

Total Amount of Bid of Hygiene/Dignity kit Lot#4 PKR

-

Bid Amount for Each Kit with all taxes and delivery charges till destination PKR

-

Prices are with all applicable taxes
Yes/No
Delivery time of complete kit on all destinations/locations:
4 weeks
Rates are valid 60 days from the date of submission.
Yes/No

Signature	
Name (Tenderer's Representative)	
Designation:	
Date:	
Tenderer's Official Stamp	

Financial Bid Form for Lot#5 School in a Box Kit

Sr. #	Item Description	Specification	Per Kit Required Qty	Unit	# of Kits Tentative	Total Required Qty	Unit Rate (Rs) with all applicable taxes incl GST	Amount(Rs)
1	Board Marker	Board Markers different colour, 6 of each colour (blue, black, red, green) 90/70 12/box	2	Box	170	340		-
2	Permanent Marker	Permanent Markers 70/90 any colour (blue, black, red, green) 12/box	3	Box	170	510		-
3	Punch Machine	Paper Punch Machine Small 2 holes KW 912 or equal	1	Each	170	170		-
4	Stapler	Stapler medium size (369 pins) with pin remover	1	Each	170	170		-
5	Pins	Staple pin Dollar/tick #369 (pack of 1000 pins)	5	Pack	170	850		-
6	Scissor	Scissors Paper Cutter medium size 6-7 inches	2	Each	170	340		-
7	Teacher Register	Teacher Attendance Register, pre-printed, both sides printing single colour with 74 leaves legal size 68-gram high finish paper, paca binding	2	Each	170	340		-
8	Student Register	Students Attendance Register, pre-printed, both sides printing single colour with 74 leaves legal size 68 gram high finish paper, pacca binding	10	Each	170	1,700		-
9	Lesson Plan Register	Lesson Plan Register for teacher pre printed	7	Each	170	1,190		-
10	White Board	White Board with top hanging hooks and duster size 3ft x 4 ft	2	Each	170	340		-
11	Soft Board	Soft Board/Notice board size 4 x 3 ft complete with wooden frame and green cloth on top of soft board, soft board thickness at least 1/2"	2	Each	170	340		-
12	Pocket Board	Pocket Board 3ft x 4 ft (Canvas cloth Green) having at least 18 pockets	5	Each	170	850		-
13	Teaching Clock	Clock: for teaching purposes made of plastic, with desk-top stand. Minimum diameter of clock is 240mm; tough construction for classroom handling, easy-to-see numerals, large and small hands or equivalent	1	Each	170	170		-
14	Learning Cubes	Learning cubes/block with different colours size at least 1-1/2" square	1	Set	170	170		-
15	Bat	Cricket Tennis Tape ball Bat, Size: Medium, Good Quality.	2	Each	170	340		-
16	Ball	Tennis Ball, (Original CA or Equivalent)	4	Each	170	680		-
17	Ludo	Ludo, Size: 22x22" of Good Quality complete	1	Each	170	170		-
18	Rope	Jumping ropes: - Ropes standard length are 2.8m or 9ft Nylon rope with rubber/Wooden Handle	2	Each	170	340		-
19	Foot Ball	Football, Size: 4 Number size (The Size 4 Football Balls are of 25-26 inches in circumference and weigh 12-13 ounces. This ball is a standard football ball for kids aged between 9 and 11 years old)	2	Each	170	340		-
20	Pump	Mini Hand Air Pump for Football with nozzle	1	Each	170	170		-
21	Frisbee	Frisbee, Size: Standard Size.	2	Each	170	340		-
22	Carom Board	Carom Board, Standard Size wooden and local made with set of goats & striker	1	Set	170	170		-
23	Urdu Flash Cards	Flash cards of Haroof (Urdu) with pictures size 2" x 2"	2	Set	170	340		-
24	Number Flash Cards	Flash cards of numbers with picture size 2"x 2"	2	Set	170	340		-
25	Alphabets Flash Cards Capital	Flash cards of Alphabets with picture size 2"x 2"	2	Set	170	340		-
26	Small alphabet Cards	Small alphabet cards for making words 26 cards	2	Set	170	340		-
27	Cards	small words cards for making sentences 32-cards double sided	2	Set	170	340		-
28	Cards	Nomenclature cards: transport, professions, home appliances	2	Set	170	340		-
29	Cards	Word cards with pictures 50-cards double side	2	Set	170	340		-
30	Cards	Alphabet cards (cut-outs) for word making 40 cards single side	2	Set	170	340		-
31	Cards	Alphabet cards (cut-outs) for sentence making 30-cards single side	2	Set	170	340		-
32	Chart	Chart of solar system	2	Each	170	340		-
33	Chart	Charts of social skills and good behaviours	2	Each	170	340		-
34	Chart	Chart of Alphabet	2	Each	170	340		-
35	Chart	Chart of Haroof	2	Each	170	340		-
36	Chart	Charts parts different human body systems	2	Each	170	340		-
37	Chart	Chart of fruit	2	Each	170	340		-
38	Chart	Charts of Vegetables	2	Each	170	340		-
39	Calendar	Current Year Calendar one pager 2025	2	Each	170	340		-
40	Story Books	by Feroz sons' company for primary age children A4 size pages 25 to 30 (10 in each kit, 5 Urdu and 5 English)	1	Set	170	170		-
41	Blocks	Blocks of numbers 0-9 having pictures of animals	2	Set	170	340		-
42	Blocks	Blocks A to Z of alphabets	2	Set	170	340		-
43	Blocks	Urdu Haroof Alif to Yay	2	Set	170	340		-
44	Model	Models of Animal Medium size ,made of good plastic	2	Set	170	340		-
45	Maths Place Value Items	Place value cards and physical items such as ice-cream sticks, buttons, ping pong balls, straws	2	Set	170	340		-
46	Pretend Money	Pretend money – notes	2	Set	170	340		-
47	Clock	Wall Clock with 12" dial big letters	2	Each	170	340		-
48	Puzzle	Jigsaw Puzzles number games	2	Each	170	340		-
49	Puzzle	Jigsaw puzzles with Urdu Haroof	2	Each	170	340		-
50	Board	Geo Board size 18" x 18" with pack of rubber bands (to learn and make shapes)	2	Each	170	340		-
51	Story Cutout	Story cut-outs (pictorial story, children cut the character from it and paste on drawing notebooks to make and learn story	2	Each	170	340		-
52	Buttons	Buttons different size and colours	2	Dozen	170	340		-
53	Beads	Beads different size and colours	2	Dozen	170	340		-
54	Toy	Kitchen Toy Set	2	Set	170	340		-
55	Toy	Doctor kit Toy Set	2	Set	170	340		-
56	Magnifying Glass	Magnifying glass medium size with handle	2	Each	170	340		-

57	Measuring tap	Soft Tape Measure Double Scale Body, Has Centimetre Scale on Reverse Side 60-inch (any colour).	2	Each	170	340	-
58	Measuring cup	250,500,1000 ml (material plastic)	3	Each	170	510	-
59	Magnet Bar	Magnetic bar (1 Straight and 1 U shape)	2	Set	170	340	-
60	Cupboard	MS Cupboard H=72inch x D=18-inch x W=42inch having four shelves, height of each shelf is 12", two chest doors with lock and duplicate set of key of lock, made of 22 AWG all sides and shelves, Painted with steel grey colour inside and outside with matt finish,	1	Each	170	170	-
61	Mat	Plastic Mats/chattai for Children sitting 10x15 ft multi colour good quality 2 or 3 fold	2	Each	170	340	-
62	Dust Bin	Dust Bin large size 11" dial x 18" high plastic with logo/picture "use me" multi colour	7	Each	170	1,190	-
63	Bucket	Plastic Bucket, 20 litre bucket transparent light colour having MS handle	2	Each	170	340	-
64	Mug	Plastic Mug for bucket, 1 Liter mug plastic transparent light colour with hanging arm	2	Each	170	340	-
65	Bell	School Bell Manual 9" to 10" dial with hammer and hanging hook	1	Each	170	170	-
66	Height chart	Height Growth Chart at least 6 ft, Hangable, Removable and Waterproof	1	Each	170	170	-
67	Maps	World County and Provincial map (waterproof and wall hanging) panaflex 5 x 3 Feet	1	Each	170	170	-
68	Magnet set for science	Contain maximum shapes (along with campus)	2	Set	170	340	-
69	First Aid Box	First Aid Box size should be enough to accommodate the below medicines easily having written " FIRST AID BOX" and mark "+" in red colour	1	Each	170	170	-
70	Gauze	Surgical Gauze Pads 10cm x 10cm (10/pack)	4	Pack	170	680	-
71	Bandage	Triangular Bandage	1	Each	170	170	-
72	Scissor	Scissor (Medium)	1	Each	170	170	-
73	Pivodene	Pivodene 60ml	2	Bottle	170	340	-
74	Cikatriin	Cikatriin Powder	2	Each	170	340	-
75	Bandage	Roller Bandage 4"	12	Each	170	2,040	-
76	Bandage	Roller Bandage 2"	12	Each	170	2,040	-
77	Swabs	Alcohol Swabs	100	Each	170	17,000	-
78	Bandage	Crepe Bandage 4"	4	Each	170	680	-
79	Tape	Adhesive Tape 2.5cm	2	Each	170	340	-
80	Gloves	Disposable Gloves, Polythene, 100 pc per pack	1	Pack	170	170	-
81	Pins	Safety Pins Large	12	Each	170	2,040	-
82	Dettol	Dettol Liquid 100ml	1	Bottle	170	170	-
83	Sani Plast	Sani plast 100/pack	2	pack	170	340	-
84	Poly Fax	Polyfax Skin Ointment (Med)	2	Each	170	340	-
85	Iodex	Iodex or equal	2	Each	170	340	-
86	Thermometer	Thermometer digital Best Quality	1	Each	170	170	-

Total Amount of Bid of School in a Box kit Lot#5 PKR

-

Bid Amount for Each Kit with all taxes and delivery charges till destination PKR

-

Prices are with all applicable taxes

Yes/No

Delivery time of complete kit on all destinations/locations:

4 weeks

Rates are valid 60 days from the date of submission.

Yes/No

Signature	
Name (Tenderer's Representative)	
Designation:	
Date:	
Tenderer's Official Stamp	

Financial Bid Form for Lot#6 Teacher Kit

Sr. #	Item Description	Specification	Per Kit Required Qty	Unit	# of Kits Tentative	Total Required Qty	Unit Rate (Rs) with all applicable taxes incl GST	Amount(Rs)
1	Duster	Dusters/wipers for white boards Deli or equal	4	Each	340	1,360		-
2	Ruler	Teacher Ruler, blackboard, graduated 100:1 cm and 39:1 inch. Strong plastic, 55 mm wide, 5 mm thick, any color	1	Each	340	340		-
3	Teacher Board Set	Teacher Board Set having one protector, one compass, one set square in box	1	Set	340	340		-
4	Duct Tape	Duct Tape 1-3/4" wide x 20 yards good quality	3	Each	340	1,020		-
5	Whistle	Whistle steel good quality	3	Each	340	1,020		-
6	Dictionaries	Dictionaries 1 x English to Urdu and 1 x Urdu to Urdu	2	Each	340	680		-
7	Planner	Teacher Planner Standard	2	Each	340	680		-
8	Diary	Teacher Diary Standard	1	Each	340	340		-
9	Ball Point Pen	Ball Point Pen 10/pack (4 pack blue, 4 pack black and 4 pack red)	12	Pack	340	4,080		-
10	Bag	Teacher Bag made of white Canvas, size 15" x 10" x 4" with two handles cum shoulder straps with logo of multicolor	1	Each	340	340		-

Total Amount of Bid of Teacher kit Lot#6 PKR

-

Bid Amount for Each Kit with all taxes and delivery charges till destination PKR

-

Prices are with all applicable taxes
Yes/No
Delivery time of complete kit on all destinations/locations:
4 weeks
Rates are valid 60 days from the date of submission.
Yes/No

Signature	
Name (Tenderer's Representative)	
Designation:	
Date:	
Tenderer's Official Stamp	

Code of Conduct and Ethics

(Non-Employee, consultants, vendors and third parties)

Upholding ethical standards protects the integrity, fairness, and transparency of the procurement process.

As a consultant/Vendor professional objective is to assist NRSP to add value to their enterprise, whether that enterprise takes the form of a business, a not-for-profit organization or any element of government.

As a consultant/vendor requires adherence to this Code of Conduct and Ethics as a condition of relation. All consultants/vendors have pledged to abide by the NRSP's Code of Conduct and Ethics and their voluntary adherence to the Code signifies the self-discipline of the profession.

All individuals (non-employees) contracted or functionally related to NRSP, including executing entities and third-party vendors:-

1. Will serve NRSP with integrity, competence, objectivity, independence and professionalism.
2. Will only accept agreements that they are competent to perform; and will only assign staff or engage colleagues with knowledge and expertise relevant to the agreement.
3. Before accepting any agreement will establish with NRSP realistic expectations of the objectives, scope, expected benefits, work plan and fee structure of the agreement.
4. Will treat all confidential NRSP information appropriately; will take reasonable steps to prevent access to confidential information by unauthorized people and will not take advantage of proprietary or privileged information, for use by them or others, without the NRSP's permission.
5. Will avoid conflicts of interest, or the appearance of such, and will disclose to NRSP immediately any circumstances or interests that they believe may influence their work, judgment or objectivity.
6. Will not contact NRSP during the any pre-solicitation or evaluation phase in which participated, unless NRSP contact for any information.
7. Will offer to withdraw from agreement when they believe their objectivity or integrity may be impaired.
8. Will inform NRSP immediately if there is any change in contact person, email, address, directors, release of any of his/her employee or any such information which could be necessary for NRSP record.
9. Will represent the profession with integrity and professionalism in their relations with NRSP, colleagues and the general public.
10. Will report to appropriate authorities within or external to NRSP organization any occurrences of malfeasance, dangerous behavior or illegal activities discovered during the course of an agreement.
11. Will not offer commissions, gift, bribe, remuneration, or other benefits from himself or from a third party in connection with any agreement to NRSP, and will disclose in advance any financial interests.
12. Will promote adherence to the Code of Conduct and Ethics by all other staff working on their behalf.
13. Strive to treat all persons of NRSP with respect and courtesy in accordance with applicable international and national conventions and standards of behavior;
14. Never intentionally commit any act or omission that could result in physical, sexual or psychological harm to the beneficiaries we serve, or to their fellow workers;
15. Not condone or intentionally participate in corrupt activities or illegal activities. While respecting and adhering to these broader frameworks of behavior,
16. Shall not harass, discriminate, or retaliate against any other consultant/vendor or any member of society.
17. Shall make themselves available and fully participate in all administrative inquiries with completely honesty.
18. No NRSP employees shall solicit anything of value from a citizen or business for services that the NRSP is expected to provide.
19. Shall not remove NRSP property from its assigned place for personal use. Defacing or destroying NRSP property is vandalism and shall be dealt strictly.
20. Will not permit considerations of race, gender, nationality, religion, politics, sexual orientation or social status to influence professional behavior or advice.
21. Will be respectful of those whose wellbeing may be contingent. Will diligently apply objective judgment to all consulting agreements, based on the best information available. Will conduct independent research and analysis where possible, and will consult with colleagues and others who can help inform the judgment.
22. Will not use any services, goods, materials, technology and/or equipment provided by or paid for by NRSP for illegal, inappropriate, or otherwise disruptive activities, or in support of such activities.
23. Shall not place or display non-official notices in NRSP premises without prior written approval from the appropriate authority.
24. Shall not possess unauthorized weapons, illegal drugs, or alcohol on NRSP premises.
25. Shall strictly follow the NRSP's workplace policies while on any NRSP premises.

This Code of conduct is not exhaustive and may not anticipate every situation which may morally, ethically, professionally, legally compromise the employees or NRSP interests. In this regard NRSP expects to use sound judgment. However, compliance with this Code is a mandatory obligation owed by all consultants, third party vendors etc. Breach of this Code or any requirements mentioned in these Rules will result in disciplinary action and may lead up to cancellation of work order/registration including legal action or other appropriate disciplinary actions.

Anti-Money Laundering and Anti-Terrorism Financing Policy

Policy

"It is the policy of the NRSP to prohibit and actively prevent money laundering and any activity that facilitates money laundering or the funding of terrorism or criminal activities" by complying with all applicable requirements under the **Anti-Money Laundering Act 2010** (Act No. VII of 2010 - an Act to provide for prevention of money laundering) and **Anti-Terrorism (Second Amendment) Act, 2014** and its implementation regulations. Recently under the national action plan and SECP regulations money laundering has been identified as a major cause for corruption and criminal activities. Therefore, NRSP is very sensitive to ensuring that our platform is not used for any such purposes.
